



# OST to PST Converter

[www.cigatisolutions.com](http://www.cigatisolutions.com)



**SOFTWARE GUIDE**



# Table of Contents

<b>Software Installation</b>	<b>1</b>
Minimum System Requirements	1
Installing the Software	1
Evaluation Version Tab Buttons	2
<b>User Interface</b>	<b>3</b>
<b>Working Procedure of the Software</b>	<b>4</b>

# 1. Software Installation

For proper system installation of the **Cigati [OST to PST Converter](#)**, your computer should have the minimum configuration requirements that are mentioned below.

## Minimum System Requirements

<b>Processor</b>	Intel® Pentium 1GHZ Processor(x86, x64) or equivalent
<b>Hard Disk</b>	500MB of Free Hard Disk Space Required
<b>Memory</b>	Minimum 512MB (1GB Recommended)
<b>Operating System</b>	Windows 10 and all below Versions

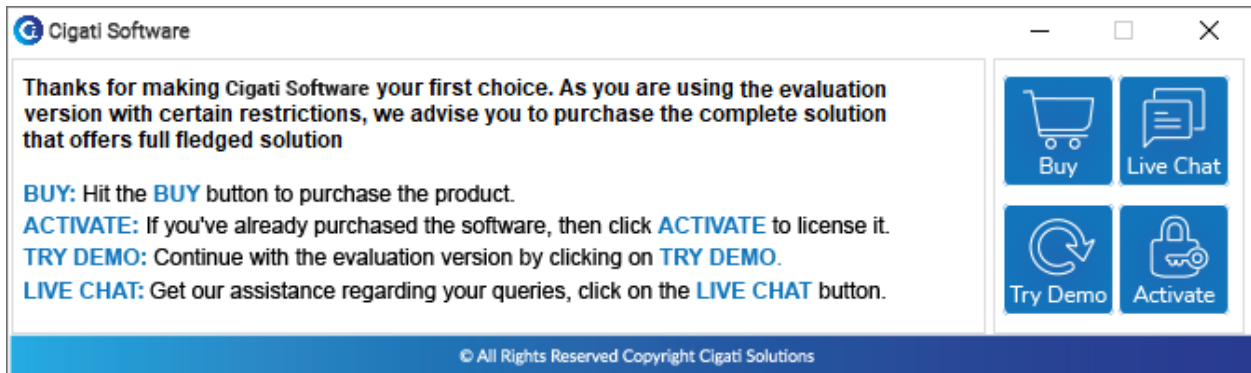
## Installing the Software

To install the **Cigati OST to PST Converter Tool**, you need to follow the below installation steps precisely.

- Firstly, navigate to the [Cigati Solutions](#) website.
- Go to the **OST to PST Converter Tool** page and download the tool.
- Now, click on the **Downloaded File** to start the installation setup.
- Press the **Next** icon to proceed further in the steps.
- Choose the location on your PC to install the software and hit **Next**.
- Once the installation completes, tap on **Finish** to exit the setup.

## Evaluation Version Tab Buttons

As you launch the demo version of the software, the following buttons are displayed on the first tab that is displayed.



**Buy:** It redirects you to the [Purchase now](#) webpage, from where you can buy the licensed version of the software.

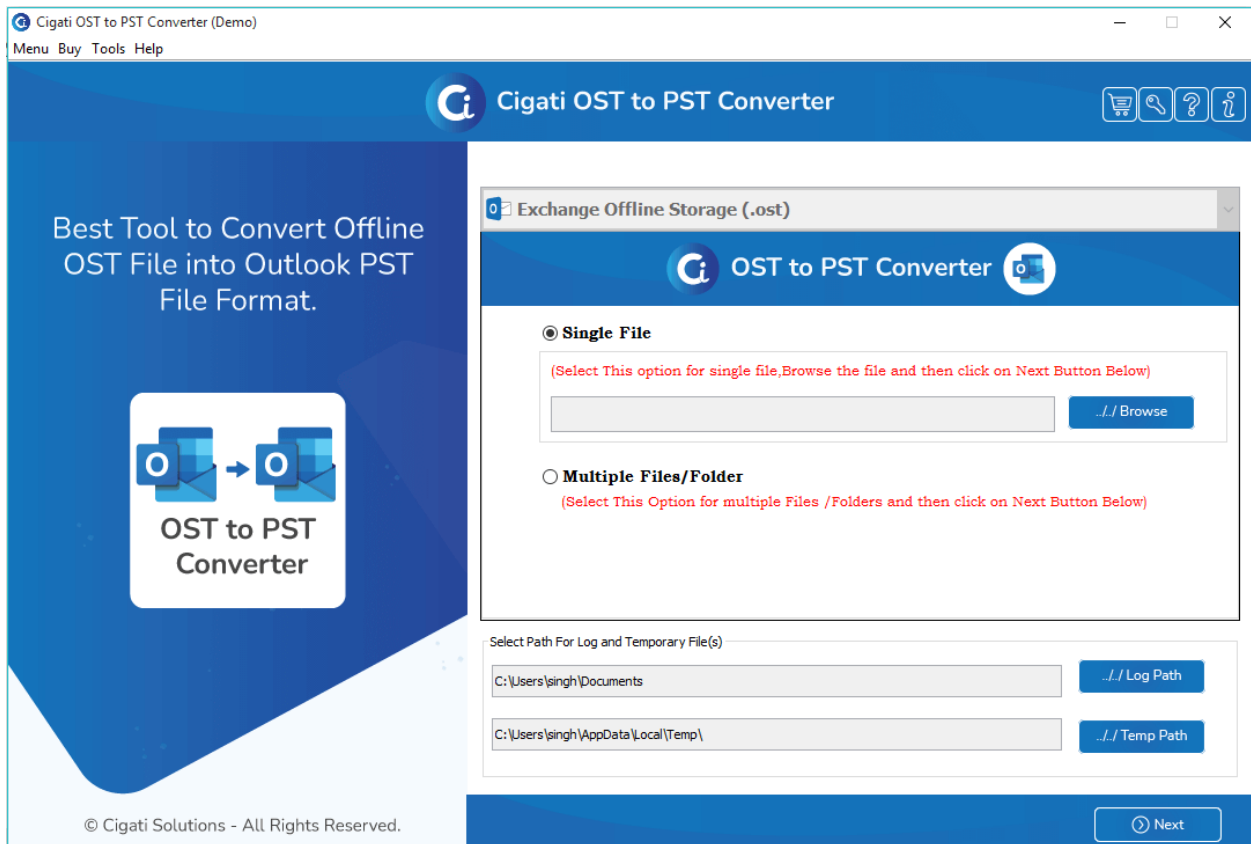
**Live Chat:** This button will take you to the [Customer Support](#) page if you require any technical support.

**Try Demo:** It opens the demo version of the utility that comes with some restrictions.





**Activate:** You can activate your software with this button using the Order Id and [Activation](#) Key if you have already made the purchase.

## 2. User Interface

You will see the below user interface as you open the **Cigati OST to PST Converter Tool**.

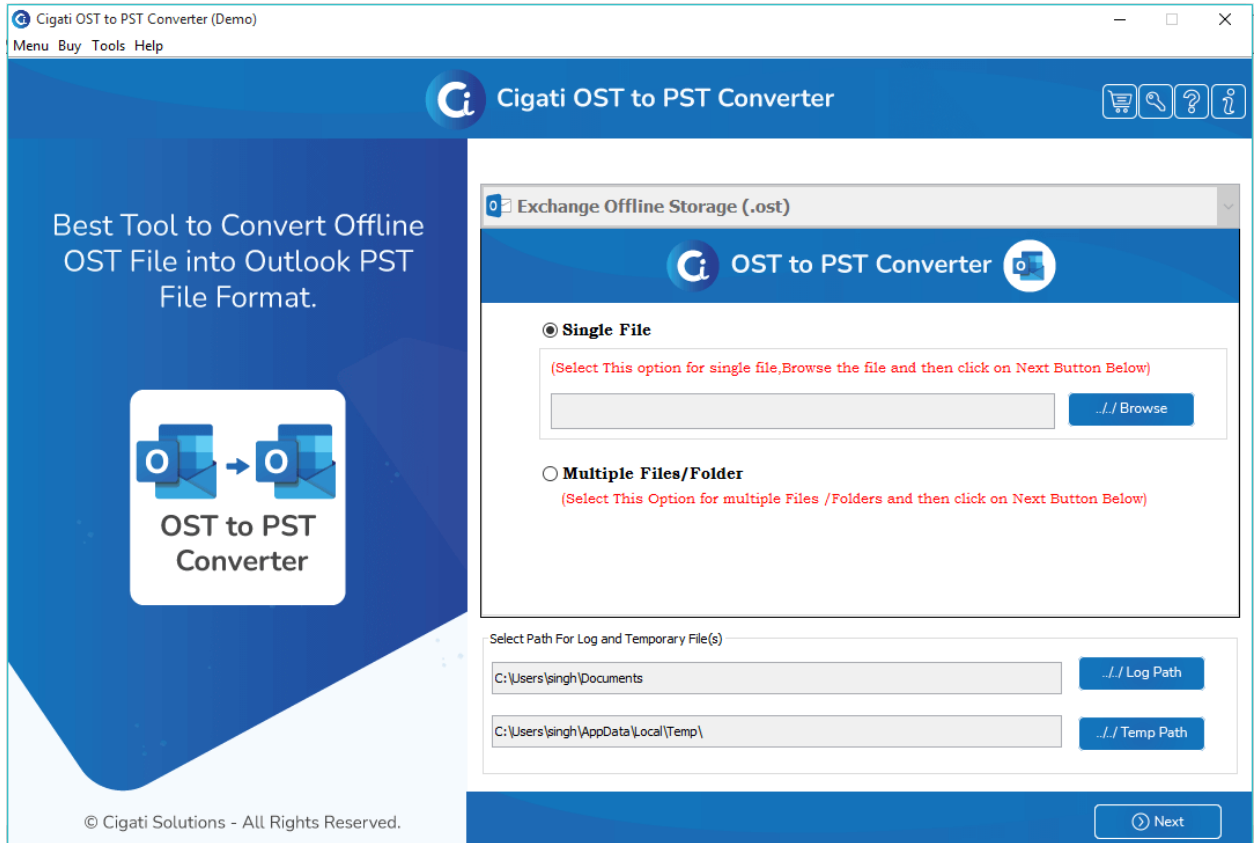


You can use the four icons displayed on the tool for their below-mentioned functions.

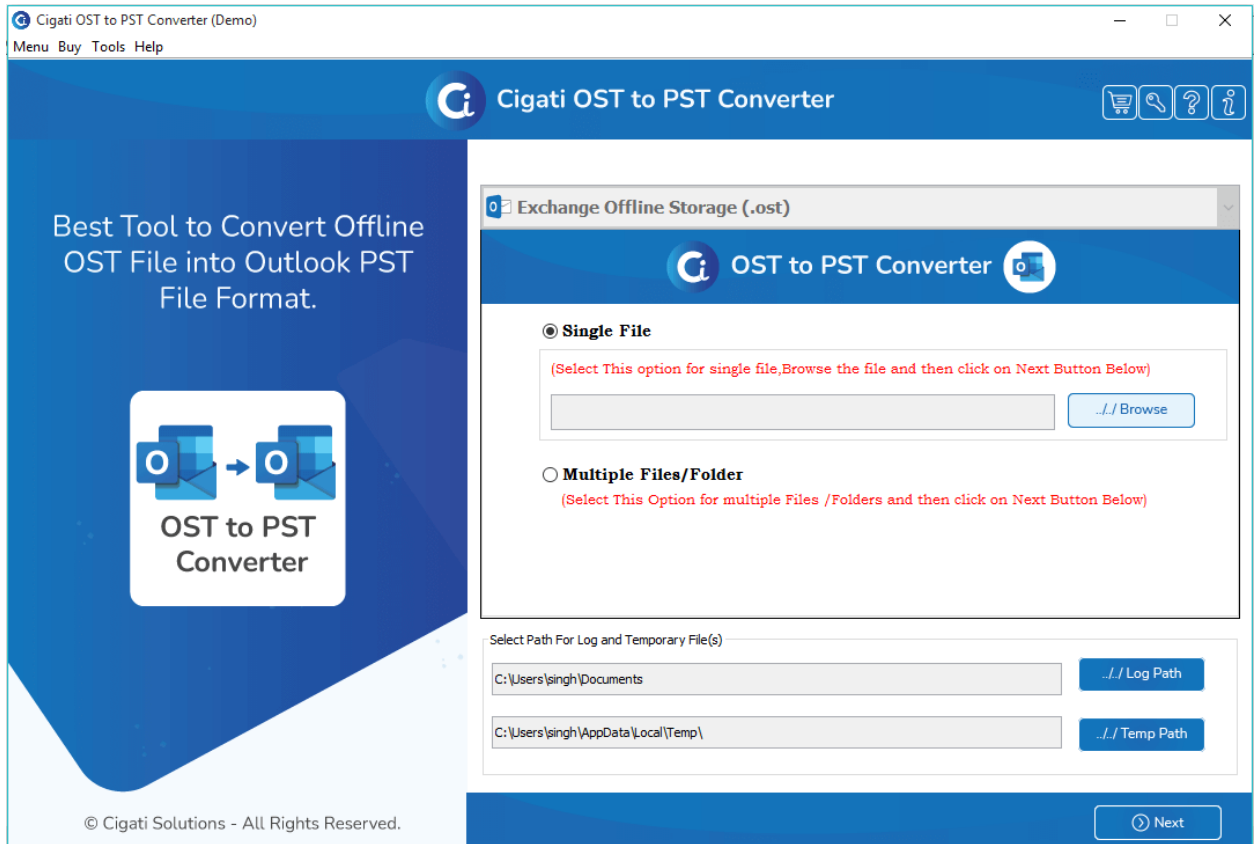
	<b>Buy</b>	Click on this button to buy the licensed version of the software.
	<b>Activation</b>	You can activate the full software using the Order ID and Activation Key with this icon.
	<b>Help</b>	Tap here to learn more about the working and features of the software.
	<b>Info</b>	If you require any information about the software, you can press this icon for the same.

### 3. Working Procedure of the Software

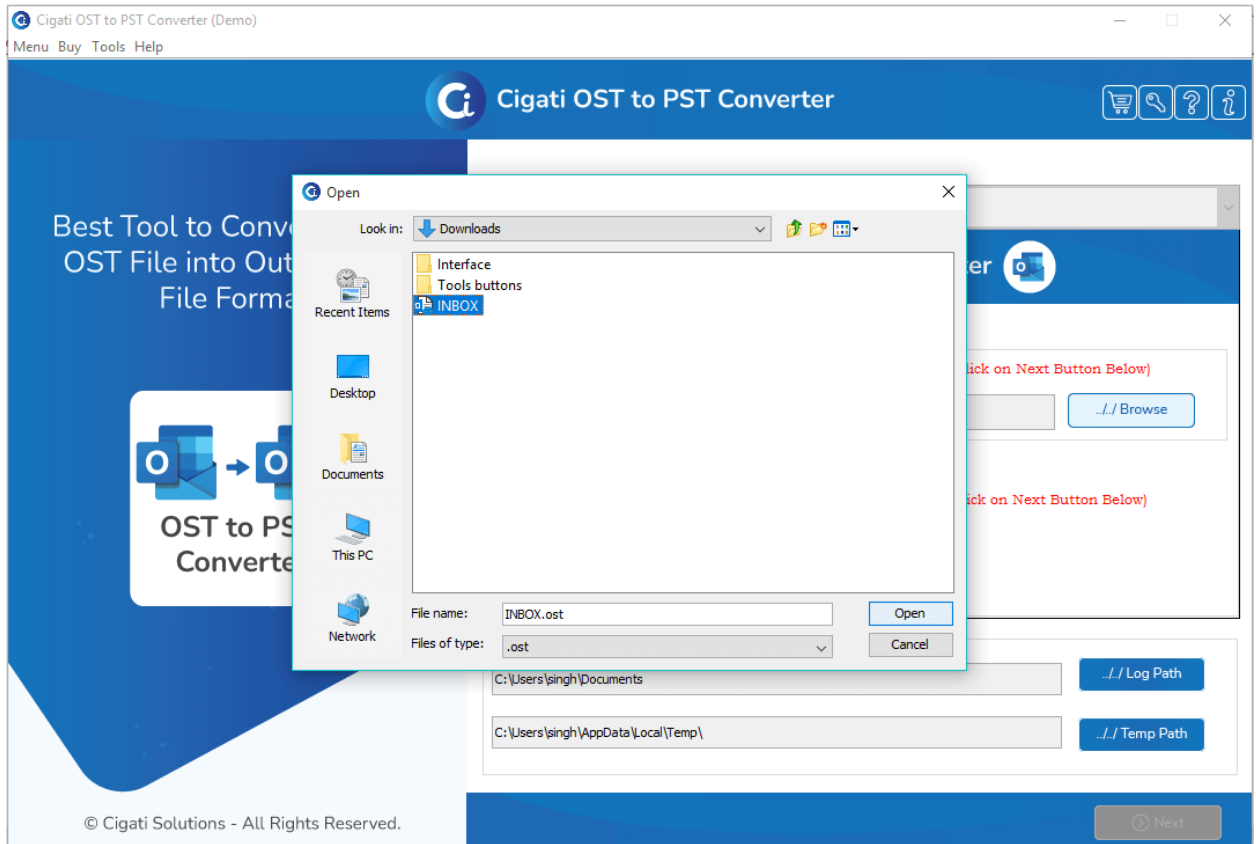
1. Download the **Cigati OST to PST Converter Tool** and **run it as administrator**.



2. Click on the **Browse** button to select files or folders.

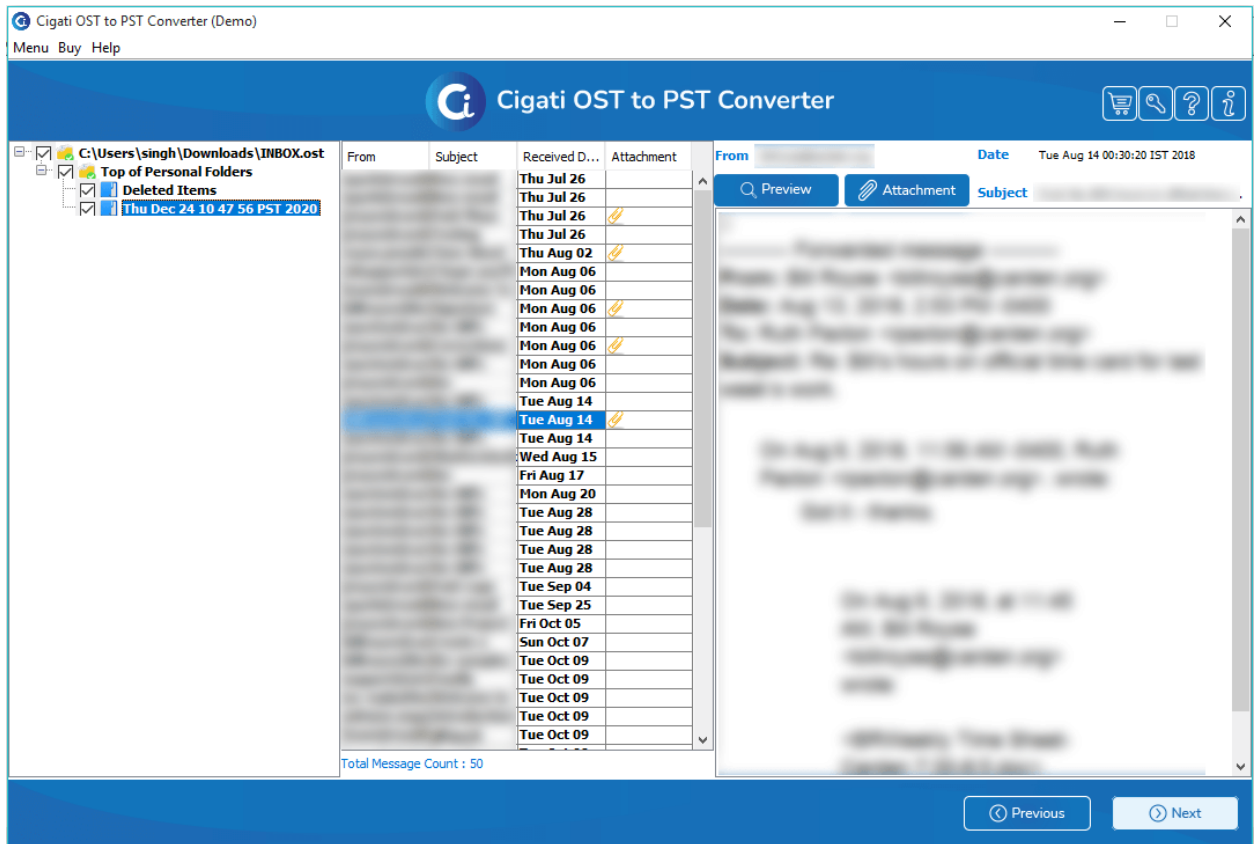


- Now, choose the **OST File** from your system and press the **Open** button.

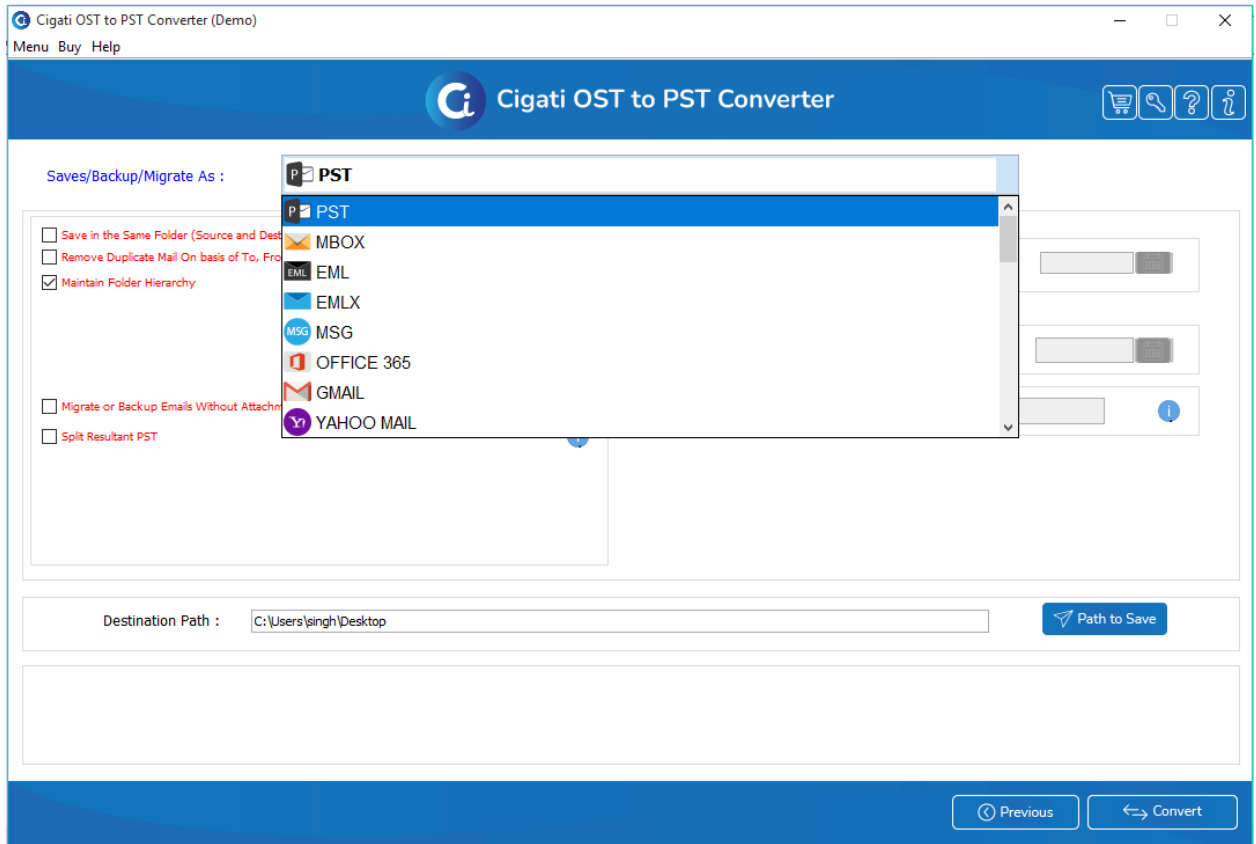




- Then, mark the **Files or Folder** from the displayed tree structure and tap on the **Next** button.

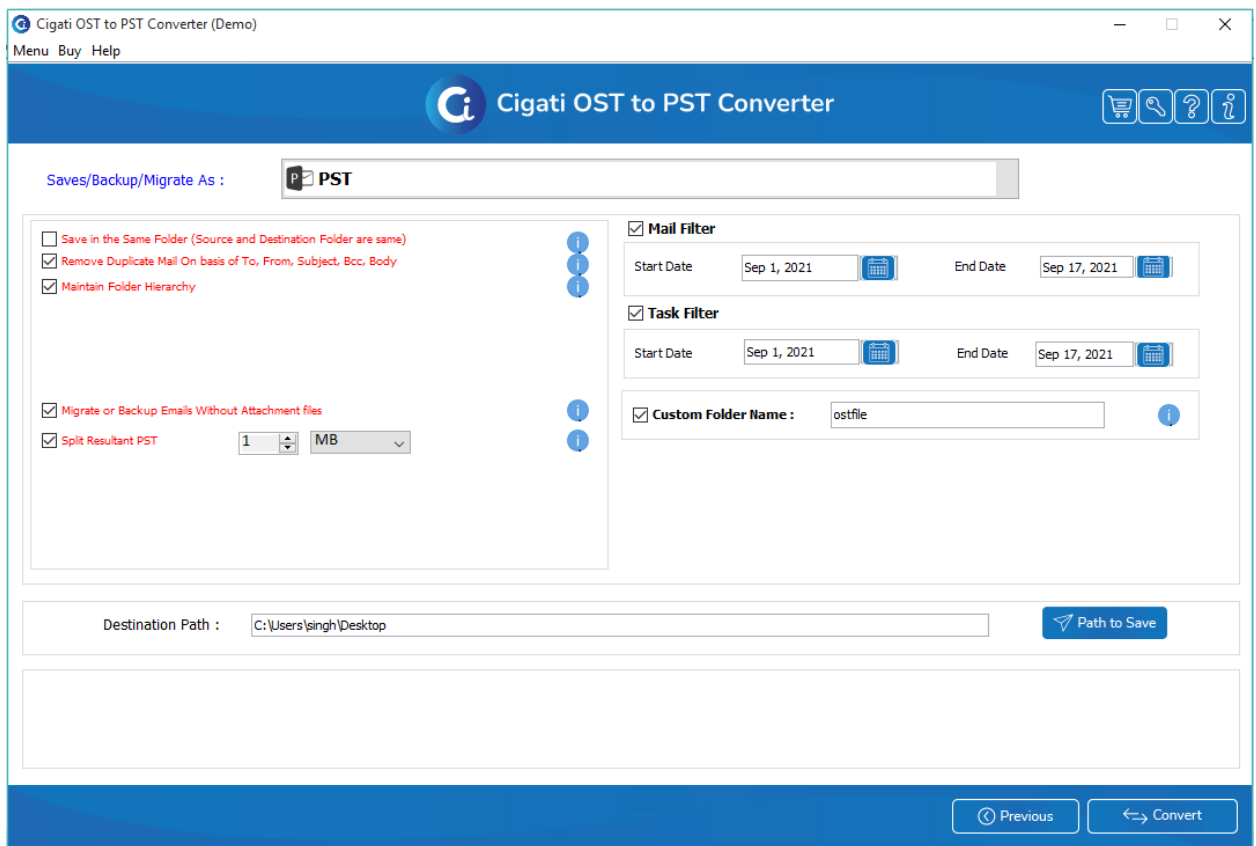


5. Choose the **PST** file format from the given drop down menu.



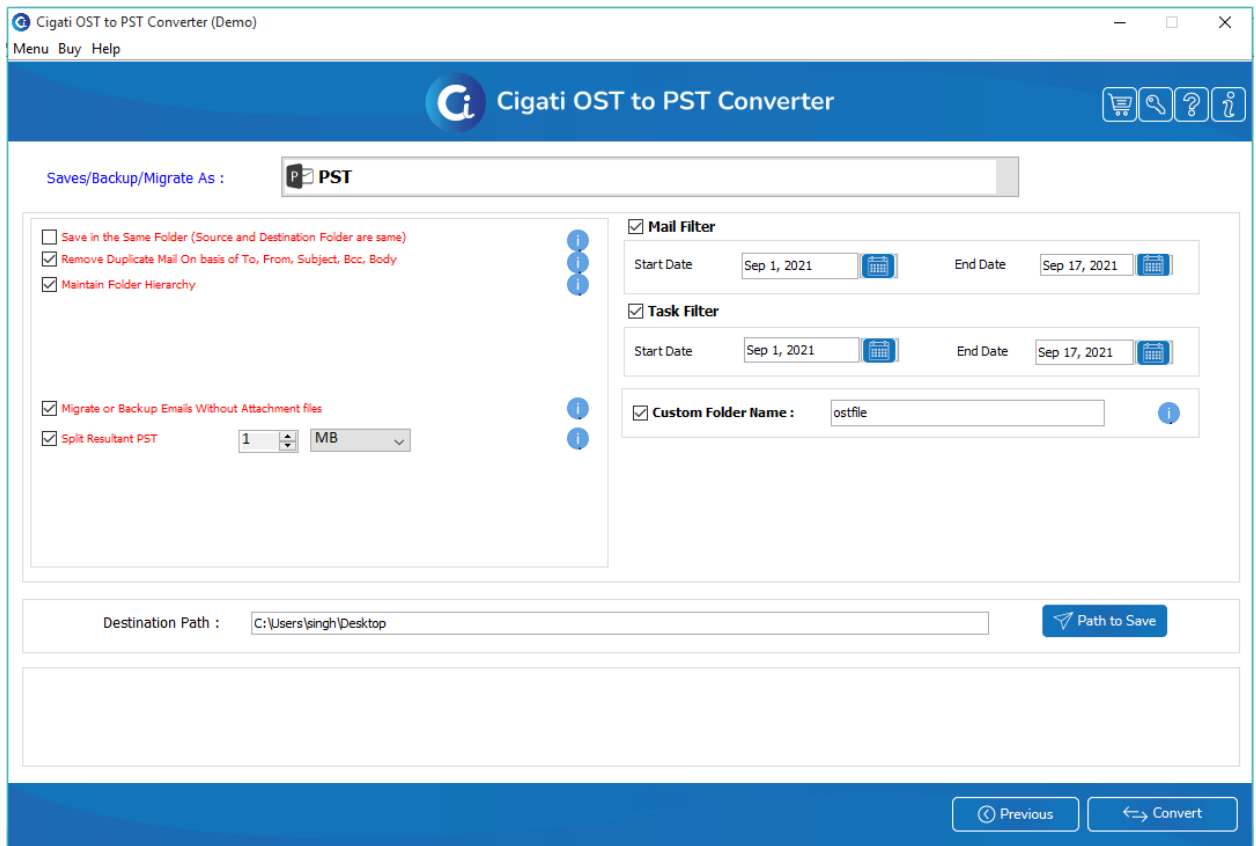
6. In the next step, mark the Additional Features as per your choice.

- a. **Save in the Same Folder:** Using this feature, you can save your resultant file in the same folder.
- b. **Remove Duplicate Mail on basis of To, From, Subject, Bcc, Body:** With the help of this feature, you can prevent the conversion of duplicate email items.
- c. **Maintain Folder Hierarchy:** This feature facilitates users to maintain the hierarchy of the folder throughout the conversion process.
- d. **Migrate or Backup Emails Without Attachment files:** You can easily migrate your emails without attachment files using this feature.
- e. **Split Resultant PST:** This feature enables you to split the oversized or large PST file into smaller PST files.

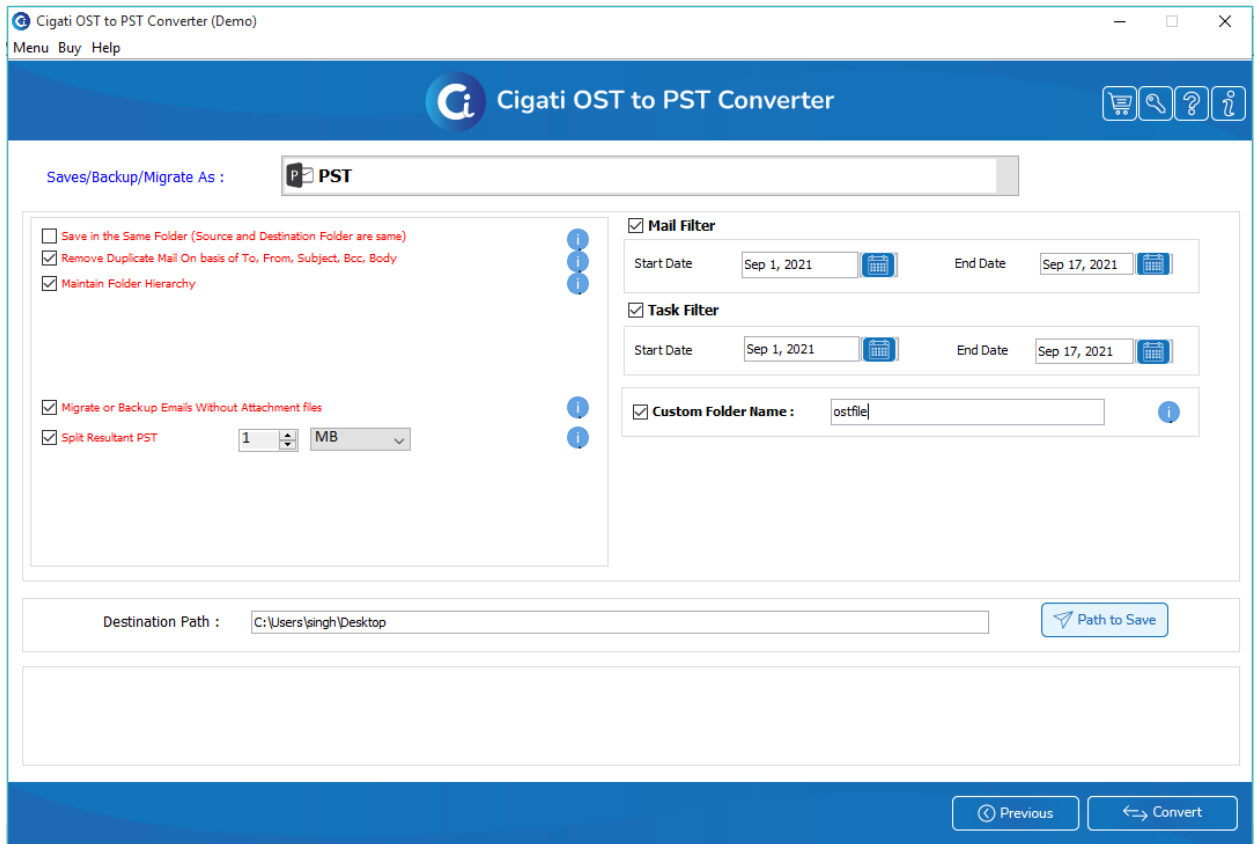


7. Also, the tool offers you to choose the other optional features like:

- a. **Mail Filter:** This option facilitates you to define the date range for selecting particular emails.
- b. **Task Filter:** With the help of this option you can extract or backup the saved tasks of the Mailbox within the selected date range.
- c. **Custom Folder Name:** You can give the specific name to the resultant folder name.



8. Here click on the **Path to Save** button to choose the location on your PC where you want to save the backup folder.



9. Finally, hit the **Convert** button to start the process.

